

MINUTES of a meeting of THE LEICESTERSHIRE PARTNERSHIP REVENUES AND BENEFITS JOINT COMMITTEE held in The Partridge Suite, Atkins Building, Lower Bond Street, Hinckley on THURSDAY, 26 APRIL 2018

Present: Councillor R Hadkiss (Harborough) (in the Chair)

Councillors R Allen (Hinckley and Bosworth), R D Bayliss (North West Leicestershire), J Hallam (Harborough) and T J Pendleton (North West Leicestershire)

Officers: Mrs T Bingham (NWLDC), Mrs C Hammond, Ms B Jolly (HDC), Mrs J Kenny (HBBC), Mrs S O'Hanlon (Leicestershire Partnership - Revenues & Benefits) and Mr A Wilson (HBBC)

45. APOLOGIES FOR ABSENCE

Apologies were received from Councillor M Hall.

46. DECLARATIONS OF INTEREST

There were no interests declared.

47. MINUTES

Consideration was given to the minutes of the meeting held on 25 January 2018.

It was moved by Councillor R Allen, seconded by Councillor R D Bayliss and

RESOLVED THAT:

The minutes of the meeting held on 25 January 2018 be approved and signed as a correct record.

48. PARTNERSHIP CONSTITUTION

Mrs J Kenny presented the report to Members. She highlighted the following key changes to the Constitution:-

- Removal of the reference to the Operations Board
- More flexibility over the timing of the Annual Meeting
- Changes to the Constitution to be allowed at the Annual Meeting

Mrs J Kenny also advised Members that the amendment on page 9 should have been deleted following a previous revision but had not been reflected.

It was moved by Councillor R Allen, seconded by Councillor T J Pendleton and

RESOLVED THAT:

The draft deed of variation for the Partnership be approved and would become effective from 1 May 2018.

49. FINANCIAL PERFORMANCE TO FEBRUARY 2018

Mr A Wilson presented the report to Members. He advised Members at the end of February the budget was showing an underspend of £95,311 and the key variances were:-

Chairman's initials

- £56k FERIS underspend due to posts being filled on a part-time basis, which was ring fenced.
- £47k underspend in salaries
- £6k underspend in the car allowance budget

Mr A Wilson drew Members attention to paragraph 4.1 in relation to Liability Orders and how they were based. He advised that the table with in the report detailed the amounts due to or from each partner authority and that they would be amended for the final quarter of the 2017/18 year.

By affirmation of the meeting it was

RESOLVED THAT:

The Financial Performance of the Partnership be noted.

50. PERFORMANCE SUMMARY REPORT FEBRUARY 2018

Mrs S O'Hanlon presented the report to Members. She was delighted to inform Members that key 4 processing targets had been met or exceeded for all three authorities for the first time since the partnership was formed, however advised all should be mindful that if, in the future, 1 large property in any of the areas failed to make a payment it would affect the targets. She informed Members that the subsidy forecast for all partner authorities were in tolerance as predicted

Mrs S O'Hanlon stated that the only concern was the sickness levels due to unusual levels of operations and breakages however managers continued to work with HR teams to monitor, intervene and carry out one to ones to help manage the situations.

Councillor T J Pendleton congratulated the staff on their hard work as it appeared that there was unprecedented pressure on the service and they were still hitting their targets.

Councillor R Hadkiss offered a vote of thanks from the Committee to the team for their superb achievement.

By affirmation of the meeting it was

RESOLVED THAT:

The Performance Summary Report to February 2018 be noted.

51. FORWARD PLAN

Mrs S O'Hanlon presented the forward plan to Members.

A discussion took place around the frequency of the meetings as the forward plan appeared light on items for the September meeting and whether it would be possible to receive the performance updates via email and look at 6 monthly meetings for the year.

Mrs J Kenny stated that if Members were happy then an update on the performance updates could be given at the June meeting.

Mrs S O'Hanlon asked Members to advice if there was anything that they would like to see on the agenda.

By affirmation of the meeting it was

Chairman's initials

RESOLVED THAT:

The Forward Plan be noted.

52. DATE OF THE NEXT MEETING

Members noted the date and venue of the Annual Meeting.

The meeting commenced at 4.30 pm

The Chairman closed the meeting at 4.52 pm